

# Physician/Dentist Office Checklist

The following is intended as a guide for compliance with the Michigan Occupational Safety and Health Administration (MIOSHA) rules. This guide was created to specifically assist medical and dental clinics. Review each of the documents on the checklist to determine which are applicable to the practice or clinic.

## Michigan Required Posters

[Michigan On The Job Poster](#) & other workplace posters

[Poster List](#) (includes required posters from other departments and their contact information)

## Hazard Communication – Parts 92/430 (Chemicals used in the workplace)

[Part 92/430 Hazard Communication](#) (MIOSHA standard)

[Right-to-Know Hazard Communication Compliance Guide](#)

### Elements of the Hazard Communication Standard:

[Sample Written Hazard Communication Program](#) - Needs to be made site specific to the chemical hazards at the facility.

Posters - [Safety Data Sheet \(SDS\) Location Poster](#) and [New/Revised Safety Data Sheet \(SDS\) Poster](#)

Container labeling (including secondary/workplace containers)

Safety Data Sheets

Chemical inventory list

Employee training

MIOSHA Hazard Communication Introductory Training Modules:

[Module 1: Overview and Classification](#) - 10 mins - (Recorded voice over PowerPoint)

[Module 2: Labels](#) - 14 mins - (Recorded voice over PowerPoint)

[Module 3: Safety Data Sheets \(SDSs\)](#) - 13 mins - (Recorded voice over PowerPoint)

## Personal Protective Equipment (PPE) – Parts 33/433

[Part 33/433 Personal Protective Equipment](#) (MIOSHA standard)

### Elements of the PPE Standard:

Written Hazard Assessment Certification - [PPE for General Industry Guidelines](#) (includes sample assessments and sample certification form)

Proper selection, provision, maintenance and use of PPE

Employee training

## Bloodborne Infectious Diseases (BID) – Part 554

[Part 554 Bloodborne Infectious Diseases](#) (MIOSHA standard)

### Elements of the BID Standard:

Written exposure control plan - [Sample Written Exposure Control Plan](#) (make site-specific)

Hepatitis B vaccination for all Category A employees (or declination statement)

Post exposure evaluation and management of incidents

Standard operating procedures (SOPs)

Decontaminate/clean-up procedures

LEO is an equal opportunity employer/program.

Consultation Education and Training (CET) Division  
Michigan Occupational Safety and Health Administration (MIOSHA)  
Michigan Department of Labor and Economic Opportunity (LEO)  
[www.michigan.gov/miosha](http://www.michigan.gov/miosha) • 517-284-7720  
CET-5952 • Revised 10/09/18



Employee training on employer's exposure control plan  
[MIOSHA BID Resources and PowerPoint Programs](#)

### **Medical Services & First Aid – Part 472 (First aid and emergency eyewash/showers)**

[Part 472 Medical Services & First Aid](#) (MIOSHA standard)

MIOSHA Agency Instruction related to provision of 1st Aid: [MIOSHA-STD-08](#)

MIOSHA Agency Instruction related to emergency eyewash and showers: [MIOSHA-STD-07](#)

MIOSHA emergency eyewash and showers: [Fact Sheet](#)

### **Formaldehyde – Part 306**

[Part 306 Formaldehyde](#) (MIOSHA standard) - Fixation of biological samples.

Employee training/ information

Air monitoring

The Toxicology of Formaldehyde – [CET-5028](#)

### **Tuberculosis (Employee protection) – The MIOSHA [Act 154 of 1974](#)**

MIOSHA adopted the federal OSHA Instruction, CPL 02-02-078, [Enforcement Procedures and Scheduling for Occupational Exposure to Tuberculosis](#)

Michigan Department of Health and Human Services [FAQs for Employers Providing TB Screening](#)

Centers for Disease Control and Prevention, [Guidelines for Preventing the Transmission of \*Mycobacterium tuberculosis\* in Healthcare Settings](#).

### **Respiratory Protection – Part 451**

[Part 451 Respiratory Protection](#) (MIOSHA standard)

#### **Elements of the Respiratory Protection Standard:**

##### **Required Use** (e.g. chemical over exposure or TB)

- Medical Evaluation
- Fit-testing
- [Written Program](#) – make site-specific
- Training
- Maintenance and Care

##### **Voluntary Use** (e.g. dust mask)

- Provide information from Appendix D of [Part 451](#)
- Medical evaluation, training on proper maintenance and care rules and a limited scope [written program](#) pertaining to these topics, apply when voluntarily using a tight-fitting, cartridge-style respirator.

### **Silica in General Industry – (e.g. grinding dental molds)**

[Part 590 Silica in General Industry](#) (MIOSHA standard)

Applies when generating dust from natural stone products or plaster that contains crystalline quartz/silica

MIOSHA [Silica Resources webpage](#)

### **Asbestos in General Industry – Pre-1981 building surveys and awareness training**

[Part 305 Asbestos in General Industry](#) and [Asbestos Publications](#)

### **Hazardous Drugs (Chemotherapy and other high hazard drugs)**

MIOSHA [Fact Sheet](#) and Training: [Module 1](#) and [Module 2](#)

### **Laser Use – Class 3b and 4 Lasers**

Industrial Laser Compliance Guide – [SP #39](#)

Laser Safety Officer (LSO) in place  
Hazard analysis performed  
Standard Operating Procedures (SOPs) and Employee Training  
Personal Protective Equipment -Eyewear with proper optical density (OD) rating

**MIOSHA Radiation Safety Section - [X-Ray Requirements & Resources](#) and [Frequently Asked Questions](#)**

**National Institute for Occupational Safety and Health (NIOSH)**

[Occupational Exposure to Waste Anesthetic Gases and Vapors](#) (recommendations)  
[Use and Control of Nitrous Oxide in Dental and Medical](#)

**Michigan Occupational Disease Reporting**

Medical professionals are required to report patients with known or suspected occupational illnesses or diseases

[Director's Letter & Instructions](#)

Online Forms: [Occupational Diseases](#) and [Noise-Induced Hearing Loss \(Work-Related\)](#)

**General Industry Safety Rules:**

[General Provisions – Part 1](#) (MIOSHA standard)

Securing oxygen cylinders – Rule 11(c) and guarding equipment nip/pinch points – Rules 33-34

[Abrasive Wheels – Part 1A](#) (MIOSHA standard)

Work rest adjustment – Rule 114; Guarding wheel & spindle end nut – Rule 121;

Peripheral/upper guard adjustment – Rule 125

[Walking-Working Surfaces – Part 2](#) (MIOSHA standard)

Includes employee protection against slips, trips and falls including requirements for guard rails, stairways, ladders and roof maintenance work

[Fire Exits – Part 6](#) (MIOSHA standard)

[Fixed Fire Equipment – Part 9](#) (MIOSHA standard) - Rules related to sprinkler systems

[Fire Extinguishers – Part 8](#) (MIOSHA standard)

[Electrical Safety-Related Work Practices – Part 40](#) (MIOSHA standard) Extension cord use – Rule 4007

[Design Safety Standards for Electrical Systems – Part 39](#) (MIOSHA standard)

Working clearance 3 ft. in front of electrical panel (no blocking), Rule (g)(1)(i)

Labeled circuit breakers, 1910.303(b)(2)(f)

Guarding of live electrical parts, 1910.303(g)(2)(i)

[Compressed Gases, Acetylene & Oxygen Part 69](#) (MIOSHA standard) - In-house piped oxygen systems.

**Recording & Reporting of Occupational Injuries & Illnesses – Part 11**

[Part 11 Recording & Reporting of Occupational Injuries & Illnesses](#) (MIOSHA standard)

Offices of Physicians and Offices of Dentists are partially exempt from recordkeeping.

Refer to the Federal OSHA, “[Who Keeps Records](#)” website for additional information.

Please note: this is not an exclusive list. Additional MIOSHA Standards may apply depending on the operations occurring at the facility. Refer to the [MIOSHA Standards and Legislation](#) webpage to determine if other standards apply.